**Weekly Progress Report**

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| **Student** | SIQI BIAN |
| **Supervisor** | Dr Hasmath Thariq Ahmed |

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| **Date of Meeting:** | 26/04/2024 |
| **Meeting Number:** | 313 013 290 895(Teams) |
| **Anticipated problems:**  **Is the schedule reasonable and does it take into account possible delays and risks?**  **Are tasks clearly defined and is time allocated appropriately?**  **Does the outline of the project plan cover all important aspects of the project? Are the objectives and techniques of the project clearly defined?**  **How do you determine the technical route that best suits the needs of the project?**  **How do you effectively summarize and organize the literature you read?** | |
| **Agreed Actions:**  **Create a project schedule that includes deadlines.**  **Produce a Gant Chart and ensure that tasks are clearly visible in the Gant Chart and that time is allocated appropriately.**  **Create an outline of the project plan, ensuring that all important aspects of the project are covered and that the objectives, scope and resource requirements are clearly defined.**  **Read a lot of literature, write a literature review, and based on the results of the literature review, determine the most appropriate technology path for the project's needs.**  **Use a literature matrix to clearly demonstrate the necessary information contained in the literature.** | |
| **Supervisor’s signature:** ……………….………………………………………… | |